



**OREGON FRONTIER CHAMBER OF COMMERCE**  
 311 S. MAIN STREET | P.O. BOX 315 | CONDON, OR 97823  
 (541) 384-7777 | KLYNN@OREGONFRONTIERCHAMBER.COM

**Oregon Frontier Chamber of Commerce**

<b>April Board Meeting Agenda</b>	<b>Date: April 13, 2023 - Time: 8:30 AM</b>
<p><b>Participants:</b> Steve Allen, K'Lynn Lane, Diana Kirkham, Gregory Price, Albert Pacheco, Brooklynn Griffith, Rick Knoernschild.  <b>Absent:</b> Eilene Flory, Brad Attig, Jalet Farell</p>	

Item	Detail	Action/Notes
<b>Call to Order</b>	Establish Quorum	<p>Quorum was established with 3 Board Members in attendance and 2 staff. The meeting was called to order by Stephen Allen at 8:30.</p> <p>Diana Kirkham made a motion to approve the March meeting minutes as sent out by email, Greg Price seconded. Motion passed unanimously.</p> <p>Approve Directors Mileage March \$305.58.</p>
<b>Board Members</b>	Rick Knoernschild & Albert Pacheco	<p>Motion to approve slated board members. Diana Kirkham made a motion to approve Albert Pacheco and Rick Knoernschild as board members, Greg seconded the motion. Motion passed unanimously.</p>
<b>Treasurer's Report</b>	Discussion & Motion	<p>Management Report sent in Board Packet.</p> <p>The Chamber is working to correct an error that was made regarding filing for tax exemption status.</p>
<b>Directors Report</b>		<p>Governor's Conference - Re-Cap Provided by K'Lynn</p> <p>Non Profit Association Conference - Joni Attended</p> <p>Google Business Stats:          315 Profile Views          41 people asked for directions          111 Searches          62 website visits          14 phone calls</p>



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		<p>Mezzanine Sales \$6,159 to date March Sales: \$3,356.00</p> <p>New Members: #8/#430 Strong</p> <p>Butter Creek Spraying - Mike Brosnan EDP Renewables Gabby's Tacos Grant County Ranch &amp; Rodeo Museum ODHS Vocational Rehabilitation - Columbia Gorge Spray Rocks Ruggs Ranch Dead Juniper</p> <p>Student Summit is being hosted in Condon on April 25th. Six counties are participating and 32 students will be involved. They'll be focusing on job skills, complete a scavenger hunt throughout main street, and work on mock interviews. This is a great opportunity to offer students real-life interactions with businesses; getting a prescription, where to purchase stamps, asking for job applications, etc. Many businesses are involved!</p> <p>We have received sponsorship and premium memberships up to \$36,775.00. This is allowing the Chamber to really lean into supporting the community events happening through the region.</p> <p>Arlington Retail Pop Up: Building has been purchased, local contractor working in the shed now (painting, flooring), the business license has been applied for. A job description has gone out to hire a social media manager to really boost "The Pop" this summer. OFCC will be utilizing Arlington TLT dollars to pay a "rose master" to care for the roses in the city park.</p>
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		<p>Building your business workshop series has started for the Condon and Moro areas! There were 43 people that took the first class.</p> <p>CO.STARTERS Core Gilliam County started in Arlington, there are currently 8 participants. Another co-starters course is coming this spring/summer to Wheeler County; date will be shared at a later time.</p> <p>K'Lynn is headed to Salem on Friday April 15th, 2023, for the Oregon State Chamber of Commerce board meeting. A lot of new movement in the organization, so an in-person meeting with the entire board was requested.</p>
<p><b>Office Improvements</b></p>	<p>Consideration and discussion on Window Coverings &amp; Cooling system</p>	<p>Motion to approve window coverings. Albert Pacheco has made a motion to approve the window coverings, Greg Price seconded the motion. Motion passed unanimously.</p> <p>Motion to approve cooling system. Discussion was had to get 2 additional bids for the HVAC system and try to work with the landowner to split the cost for the system.</p>
<p><b>Main Street</b></p>	<p>3 applications Submitted</p> <p>Additional ROI Funding to support Main Street \$11,000</p>	<p>May 12, 2023 - Award notification</p> <p>Selected for Application Phase:</p> <ol style="list-style-type: none"> <li>1. Condon - The Times Journal Building Restoration</li> <li>2. Spray - Lone Elk Marketplace Revitalization</li> <li>3. Wasco - Wasco Market "Missing Tooth" Upgrades &amp; Repairs</li> </ol> <p>Received additional funding through an ROI supplemental grant to increase capacity for Main Street/Ambassador time at \$5,000, additionally \$6,000 to help with engineering for Fossil Merc and Wheeler Co. Trading.</p>



	Letter of Support	Loyd Smith - Trim West/Diamonds in the Rough. Greg Price made a motion to approve a letter of support for Trim West, Diana seconded the motion. Motion passed unanimously.
<b>Grants Gifts</b>	Gilliam Co. Small Business Grant  Ford Family Foundation  Sponsorship Opportunity - Big River Band Festival	Requested \$107,505.00 Funded \$62,505.00 Remaining \$44,995.00 Hoping to request additional grant funds from the County at the May meeting.  Approved/Funded in full \$25,000, thankful for the support of Pioneer Community Development.  \$5,000 sponsorship of the Big River Festival was discussed, the board would like to see more information on what the Chamber will get from providing a sponsorship. The board agrees to a \$3,500 reimbursement post event; motion was made by Greg Price, seconded by Diana. Motion passed unanimously.  Sound system for the Arlington Saddle Club purchased and will be shipping out next week.  Tricycle purchases are in the works.
<b>Correspondence</b>		Greg Smith Letter of support w/photo from times Journal.  Gregory Price CGCC-Tuition Waiver/Training. CGCC is offering tuition waivers to the chamber board members on most any courses they offer. They will receive a promo code when registering for courses.
<b>Good of the Order</b>	What's New-Open Floor	Diana discussed the monthly Spray meetings that are occurring. The community is banding together to clean up the city! May 13th is the first official community clean-up day. The Spray Cemetery has received a grant to help clean-up their property. Joni Kabana is also working to interview community members to gather history of the area.



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		<p>Looking at adding the city of Antelope under the Chambers umbrella for the Main Street grants.</p> <p>Pitch contest - June 14th at the Granada Theater in The Dalles. Early start-ups (2 years or newer) will be given the opportunity to present their ideas to the community with grant funds for the contest winners.</p> <p>The Times-Journal is looking to start an ad campaign surrounding subscriptions. Will also be attending the Story Gorge course through CGCC surrounding visual storytelling.</p> <p>The Condon Arts Council is meeting with the OR Arts Council to discuss the arts &amp; culture district opportunity being offered. Working with the schools to have another film program and more artists in residence. Also planning the first Condon Film Festival over the July 4th weekend.</p>
<p><b>Upcoming Events</b></p>	<p>Community Clean Ups          Cycle Oregon          Wasco Memorial day          Summer Concerts          Spray Porch Concerts          Arlington The Pop          Fossil Friday's          Mitchell Tiger Town Fest          Harvest Fest          Condon's Fabulous 4th of July</p>	

**Meeting adjourned 9:32 a.m.**

Next Meeting May 11, 2023