



**Oregon Frontier Chamber of Commerce**

November Board Meeting <i>Agenda Minutes</i>	Date: November 9, 2023 - Time: 8:30 AM
Participants: Jalet Farell, Brad Attig, Brooklynn Griffith, Stephen Allen, Diana Kirkham, Rick Knoernschild , Albert Pacheco	

Item	Detail	Action/Notes
Call to Order	Establish Quorum  Approve October Meeting Minutes	Meeting called to order at 8:37, a quorum was established.  Diana made a motion to approve the October meeting minutes, Brad seconded the motion. Motion passed by unanimous vote.
Treasurer's Report	Discussion	Management Report sent in Board Packet. No discussion on the management report.
Directors Report	Update from the Chamber	Profile Views - 154 people asked for directions-43 website visits-43 phone calls-5 Searches-22  August Sales-\$741.84 September Sales - \$2,283.74 (17 new CC customers) October Sales - \$2,109.80 (9 new & 9 returning CC customers)  Membership: 456 New Members: Bobbi's Joe  December board meeting  Conflict of Interest Statements Presented potential policy to adopt regarding conflict of interest. Brooklynn to check with director and officer insurance on any such requirement.
Staff/Ambassador Updates		Alex Potter - Student Worker We have a student worker through Condon HS that comes in on Tuesdays to help around the office.  Kaylee Griffith - Fossil Ambassador Kaylee Griffiths official start date as an ambassador was November 1.  <u>Bobbi jo Vaughn</u> - Arlington Ambassador Bobbi Jo Vaughns office start date as an ambassador was November 1.



		<b>Ambassador Reports</b>
Updates/Events		<p>Fall Festival - Nov 18</p> <p>Veteran's Day   Breakfast, Flag Ceremony,</p> <p>Shop Local Campaign</p> <p>Light Festival &amp; Parade</p> <p>Holiday Bazaars   Fossil, Sherman, Arlington</p> <p><b>Business of the Year Awards Move forward with posting for Business of the Year awards, board decided to host the annual meeting on February 22nd, 2024.</b></p>
Main Street		<p>Funding won't be available until 2025 Brooklynn to reach out to Sheri Stewart about additional funding opportunities.</p> <p>Adding Grass Valley as a community</p>
Grants	<p>GC Small Business Grant</p> <p>Second Stories Grant</p>	<p>Amount Requested in 2023: 430,500.00 Amount Funded: \$167,505.00 Available balance \$14,995.00</p> <p>Agreements out to recipients</p> <p>Travel Oregon Competitive Grant LOI Accepted</p> <p>G.R.O. Gilliam County TA</p> <p>Gilliam Co. Cultural Coalition Grant application due Nov 16th. Submitting two - Arlington &amp; Condon</p> <p>Business OR ROI application submitted, mid-December notification of award</p>
Pending Projects		<p>Blue Mountain Scenic Byway Kiosk and Signage</p> <p>Hospitality Bags</p> <p>Community Maps</p>
Correspondence		USNA 1973 Ride-2-Remember
Good of the Order	What's New-Open Floor	

Next Meeting December 14, 2023

Meeting adjourned at 9:09 am