



Oregon Frontier Chamber of Commerce

March 2024 Board Meeting Minutes	Date: March 14, 2024 - Time: 8:30 AM
Participants: Steve Allen, Brad Attig, Albert Pacheco, Greg Price, Rick Knoerschild, Shania Drinkwine-Wagenaar, Brooklynn Griffith, Diana Kirkham, Jalet Farrel	

Item	Detail	Action/Notes
Call to Order	Establish Quorum Approve January Meeting Minutes	Meeting was called to order at 8:30. Rick Knoerschild made a motion to approve the January 2024 meeting minutes, Diana seconded the motion. Motion passed by unanimous vote.
Treasurer's Report	Discussion	Management report not sent in board packets as the financial system is being reconfigured.
Directors Report	Update from the Chamber	<p>Profile Views - 154+ people asked for directions-43 website visits-43 phone calls-5 Searches-22</p> <p>December Sales - \$6,218 (35 new & 21 returning CC customers) January Sales - \$941.00 (7 new & 11 returning cc customers) February Sales - \$1,350.95 (5 new & 10 returning cc customers)</p> <p>Membership: 464 New Members: 2 Butte Creek Studios Grandma Crackers Crafts and Creations</p> <p>The Chamber will be hosting the first 4th of July Planning Meeting on March 18th at 11:30 at the Chamber office.</p> <p>The annual meeting that was hosted on February 22nd was a big success, with nearly 70 individuals in attendance it was a great turnout! We received a wonderful presentation from Joni Kabana on the Spray General Store. Also a recap of 2023! We presented the Small Business Awards to Wasco Market, Riverbend Motel, and the She Shack Shop. K'Lynn Lane received the first ever distinguished citizen award, with high accolades from all in attendance. It was a fun event.</p>



		<p>Rick Knoerschild made a motion to add Shania Drinkwine-Wagenaar to all bank accounts as the administrator/lead, online banking access, and a signer. These accounts are General Acct - 3842, Small Business - 7268, Main Street - 3535, and Money Market - 1256. Greg Price seconded the motion. Motion passed by unanimous vote.</p> <p>Greg Price made a motion to elect Rick Knoerschild into the President role for the Chamber, Rick accepted the nomination. Brad Attig seconded the motion. Motion passed by unanimous vote.</p> <p>We are still set to remain in the Dunn Bros building after the sale. The board has requested we get a document in writing that states this from the buyers. Shania and Brooklynn will work with the buyers to get confirmation.</p> <p>The Chamber is working to push out printed invoices to members who have yet to renew, we hope this will help to increase our number of renewals. Current renewal number is 168.</p> <p>Shania provided a brief update to the board on her trip to the Governors Conference. She was able to interact and network with a variety of folks. She was also able to attend the awards ceremony where Jalet Farrel received her Hospitality Award through Travel Oregon - an esteemed honor for her and her business.</p> <p>We are still looking to get updated contact information for all the board members, ambassadors, and stakeholders within the communities.</p> <p>An open discussion was held on the topic of health insurance for the new Executive Director. There were a couple suggestions from the board members and also our consultant with Unbridled Strategies. Shania will take the next month to research possible avenues for insurance and report back to the board at the next meeting in April.</p>
Staff/Ambassador Updates		<p>No updates from the Ambassador team, it has been a quiet few months but things are gearing up. Folks are working on their event planning committees to get ready for a season full of fun events throughout the OFCC region. We will be holding an Ambassador meeting at the end of March to meet as a group.</p>



Updates/Events		<p>Rural Development Initiatives approached the Chamber about a Main Street Economic Vitality Program opportunity for Condon. Program outcomes would enhance capacity, knowledge base, confidence, collaboration, and strategic action planning. The board has decided to move forward with this opportunity as a Rural Regional Main Street program, the grant application is in April.</p>
Main Street		<p>We were awarded the \$3,000 technical assistance grant through Oregon Main Street, these funds will help us pay for a consultant to assist our OR Main Street applicants with their Revitalization Grant applications in Fall 2024/Winter 2025.</p> <p>In discussions with the current OR Main Street recipients, they are seeing progress on their projects and should be able to submit reimbursement requests in the coming month.</p>
Grants	<p>GC Small Business Grant</p> <p>Second Stories Grant</p> <p>EEIP</p> <p>Business OR ROI</p> <p>Business Oregon TA</p>	<p>Amount Funded in 2023:183,005.00 Amount Requested 2024: \$72,673.52 Amount Funded 2024: \$45,000.00 Available balance: \$29,495.00</p> <p>No update</p> <p>The Chamber has applied for two grants through Wheeler County Cultural Coalition, one for the Spray Music Series and another for Fossil Friday music.</p> <p>We are seeing more and more applicants apply for EEIP services, which is either technical assistance or grant funds for small businesses.</p> <p>Gilliam County Special Projects</p> <p>Shania has a meeting at the end of March to meet with the 24-25 BizOR ROI cohort. She will be learning the intricacies of the grant program, mainly reporting requirements.</p>
Pending Projects		<p>Blue Mountain Scenic Byway Kiosk and Signage</p> <p>Community Maps</p>
Correspondence		
Good of the Order	What's New-Open Floor	



Next Meeting April 12, 2024 -

Richard C. Proell